



Junior Advisory Board

I. Overview

First Tee - Pittsburgh's Junior Advisory Board (JAB) is a group of young people (ages 13-18), who strengthen the character of our community by representing the voices of their peers in the development, planning, and execution of programs and community initiatives within First Tee – Pittsburgh. This advisory group provides valuable input and feedback on the activities and programs that are most relevant to teens, ensuring that the organization's efforts align with the needs and interests of our participants. Key initiatives for the Junior Advisory Board include:

- Planning and executing community service projects.
- Participating in community events.
- Serving as junior coaches and First Tee Ambassadors.

II. Purpose

A. Youth Leadership

Empower teens to take on leadership roles within First Tee – Pittsburgh, their school, and community.

B. Program Feedback

Offer feedback on First Tee – Pittsburgh programs, games, and social activities to assist the chapter in engaging, effective, and relevant youth programs.

C. Community Engagement

Foster a sense of community and responsibility among teens and encouraging them to be active in supporting causes that are important to them while also helping grow the First Tee –Pittsburgh mission.

D. Event Planning

Assist in planning 1-2 events, tournaments, or community service projects that involve their peers to promote the values of First Tee – Pittsburgh.

E. Mentorship

Lead by example and serve as junior coaches and mentors for participants ages 5-12.

III. Qualifications

- Active First Tee – Pittsburgh participant for at least 2 years
- 13 years of age or older
- Good academic standing in school

IV. Structure

- A First Tee staff member is responsible for providing guidance and support to the Junior Advisory Board to assist with facilitating meetings and ensure alignment with the broader goals of First Tee – Pittsburgh.
- The size of the Junior Advisory Board may vary from year to year. Ideally, 10-15 teens serve as board members to ensure various perspectives and voices are heard.
- Junior Advisory Board members commit to serving for one year, with the possibility of reappointment.
- Junior Advisory Board members are expected to attend quarterly in-person meetings, and involves collaboration with staff, coaches, or other key stakeholders.

V. Officer Qualifications and Duties

- **President:** Chairs meetings, serves as primary TFTP spokesperson/leader and serves as the representative of JAB on the TFTP Board.
- **Vice President:** Assists in President's duties as directed, serves as Communication Coordinator for JAB.
- **Secretary:** Maintains all records including agendas and minutes & database on membership.
- **Treasurer:** Maintains and reports on finances and serves as primary member contact regarding TFT Participant national opportunities.

VI. Participant Benefits

1. Leadership Skills – Teens develop skills that will serve them in various areas of life, including college, careers, and community involvement.
2. Networking – Opportunity to build connections with other young leaders, coaches, and professionals.
3. Community Impact – Teens can have a direct impact on the future of the program, making sure it continues to serve the evolving needs of youth participants.
4. Building Confidence - The Junior Advisory Board offers teens an opportunity to grow personally and professionally while contributing to a positive, impactful purpose. They help ensure that the organization remains youth-focused and innovative as it continues to shape the next generation of golfers and leaders.

VII. Application Process

- First Tee coaches, and staff nominate participants.
- Interested participants can nominate themselves to receive a questionnaire [HERE](#)
- Applications and new Junior Advisory Board member on-boarding take place in February.
- Elections for leadership positions also take place during the off season in February/March to allow for overlap of the transition of roles should any seniors be nearing graduation.